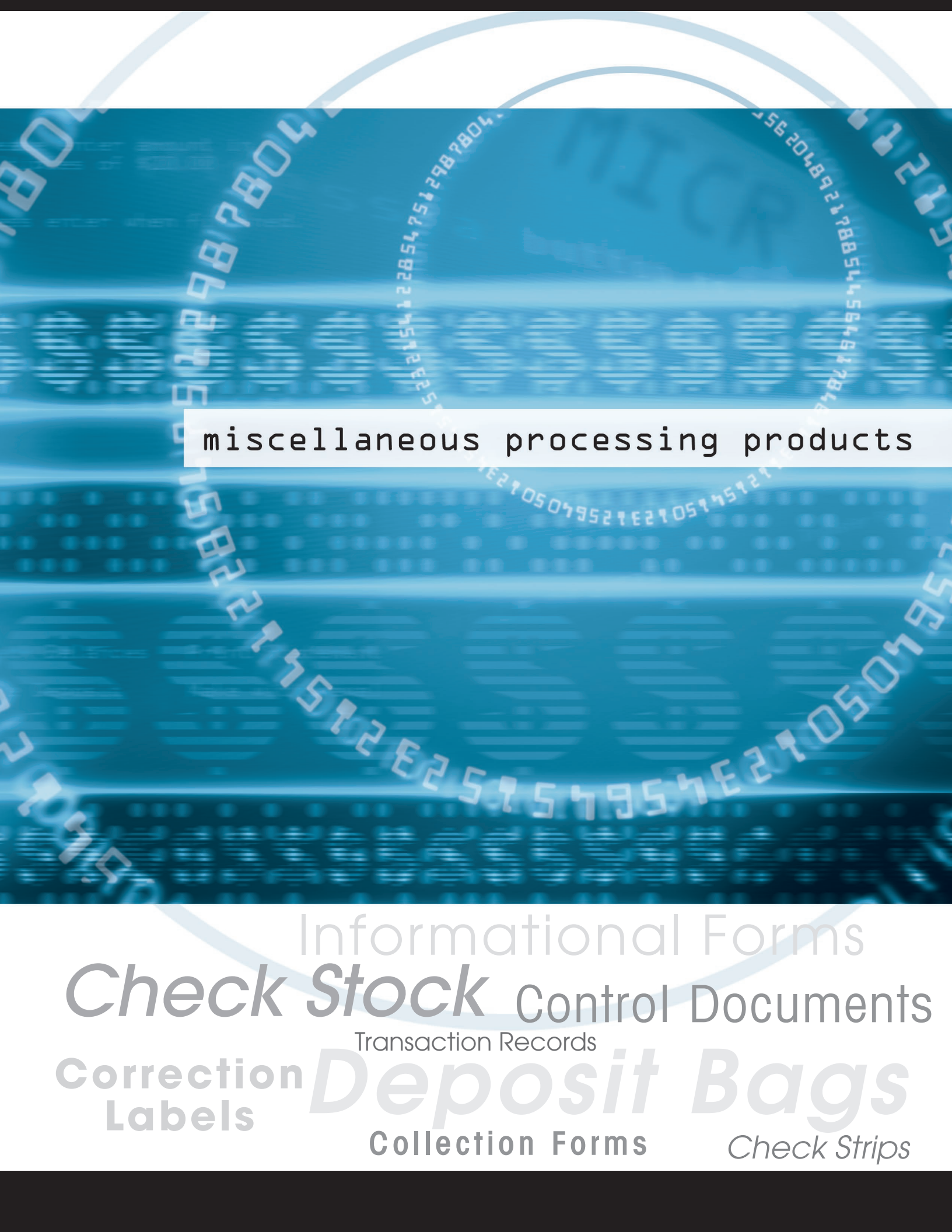
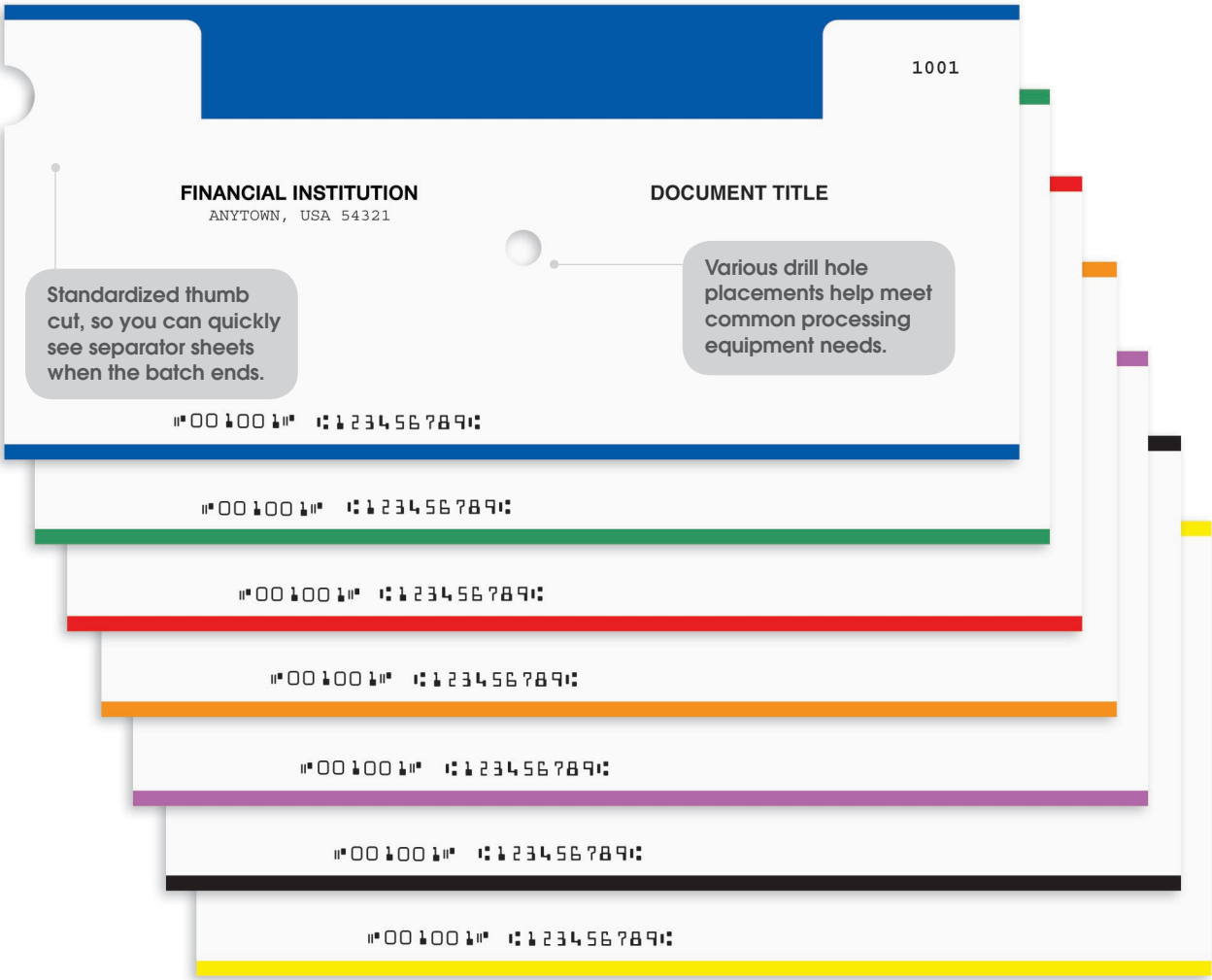


The background of the entire image is a light blue gradient. Overlaid on this are several large, thin, light blue circles. Scattered throughout the image, particularly within the circles, are strings of binary code (0s and 1s) in a slightly darker blue color, giving it a digital or technological feel.

miscellaneous processing products

Informational Forms
Check Stock Control Documents
Transaction Records
Correction Labels *Deposit Bags*
Collection Forms Check Strips

Standard Process Control Documents



PCD-1

SPECIALIZED
EQUIPMENT &
ENHANCED MICR
NUMBERING
CAPABILITIES

Size:	3¾" x 8½"	Standard Drill Hole Placements: Standard ¼" diameter, 3¾" on center from right, 1¾" from bottom or 2¼" from bottom	Numbering Capabilities: • Resets • Arabic Consecutive Numbering • MICR Consecutive Numbering • Book & Page Numbering • Hold & Repeat Numbering • Other Special Numbering Requirements
Border Colors:	Blue, Green, Red, Orange, Purple, Black, Yellow		
Parts:	Single-Part Forms	Available with custom drill hole placements	
Paper:	24# MICR Bond		
Minimum Order:	1,000	Variable Information: • Financial Institution's Imprint • Static MICR Codeline • Document Title	
Standard Thumbcut:	½" thumb cut 3" from bottom 8⅜" from right		

Standard Process Control Documents

The diagram illustrates the PCD-2 Standard Process Control Documents. It shows a stack of seven forms, each with a different colored border: blue, green, red, orange, purple, black, and yellow. The top form is labeled 'No. 1001' in the top right corner. The main body of the form contains the following text:

FINANCIAL INSTITUTION
ANYTOWN, USA 54321

DOCUMENT TITLE

AUXILIARY LINE

Auxiliary line allows you another line for descriptive information.

Variable document titles available with any name or description you choose.

At the bottom of each form, there is a MICR line: `⑈00100⑈ ⑆123456789⑆`

PCD-2

Size: 3¾" x 8½"

Border Colors: Blue, Green, Red, Orange, Purple, Black, Yellow

Parts: Single-Part Forms

Paper: 24# MICR Bond

Minimum Order: 1,000

Standard Drill Hole Placements: Standard ⅜" diameter, 2⅜" from bottom, centered left and right

Variable Information:

- Financial Institution's Imprint
- Static MICR Codeline
- Document Title
- Auxiliary Line Available

Numbering Capabilities:

- Resets
- Arabic Consecutive Numbering
- MICR Consecutive Numbering
- Book & Page Numbering
- Hold & Repeat Numbering
- Other Special Numbering Requirements

**QUALITY
PRODUCTS
& GUARANTEED
READABILITY**

Standard Process Control Documents



PCD-4

WE CAN ALSO
SUPPLY CUSTOMIZED
DOCUMENTS
AS NEEDED

Size:	3¾" x 8½"
Colors:	White, Pink, Blue, Green or Canary
Parts:	Single-Part Forms
Paper:	24# MICR Bond
Minimum Order:	1,000

Standard Drill Hole Placements:
Standard ¼" diameter,
3¾" on center from right,
1¾" from bottom **or**
2¼" from bottom

Available with custom drill
hole placements

Variable Information:

- Financial Institution's Imprint
- Static MICR Codeline
- Document Title

Numbering Capabilities:

- Resets
- Arabic Consecutive Numbering
- MICR Consecutive Numbering
- Book & Page Numbering
- Hold & Repeat Numbering
- Other Special Numbering Requirements

Document Carriers

Translucent back for efficient visual analysis, microfilming or image capture of the enclosed document.

Non-static plastic front for sharp clear image.



24# MICR bond strip for dependable MICR encoding.

804824 (Non-sealable/Non-encoded)
Color & Paper: Canary Bond Strip

LOW MINIMUM QUANTITIES
TO REDUCE SPACE
& COST OF INVENTORY

Size:	4" x 9"
Minimum Order:	1,000
Normal & Economy Order:	Multiples of 1,000

Although the Federal Reserve System requires the number 2 to be printed in position 44 in the MICR line, we do not guarantee the readability of this character when preprinted by us, due to potential alignment problems with characters post-encoded at the bank or processing center.

Check Strips

Translucent adhesive strip to allow for scanning, microfilming and endorsements.

Heavy duty check strip for readability and processing durability.

CC-100 00-1234/5678

DATE _____

PAY TO THE ORDER OF _____ \$ _____

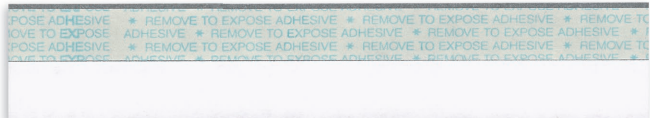
_____ DOLLARS

STAR FINANCIAL
ANYTOWN, USA 54321

MEMO _____

⑆ ⑆ 23456789⑆

⑆ ⑆ 23456789⑆



CST-600
Size: 1 1/8" x 6"



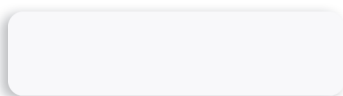
CST-7316
Size: 1 1/8" x 7 3/16"

Size:	Shown by Check Strip	Minimum Order:	2,000
Color:	White (Translucent Adhesive Strip)	Packaging:	2,000 per box

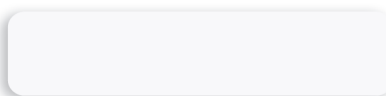
**WAREHOUSED
PRODUCT FOR
QUICK RELEASE**

Correction Labels

Replace incorrect or damaged MICR codelines with these sure-stick, pressure sensitive correction labels, utilizing special smudge-proof stock with smooth surfaces for maximum codeline quality and minimal reject rates.



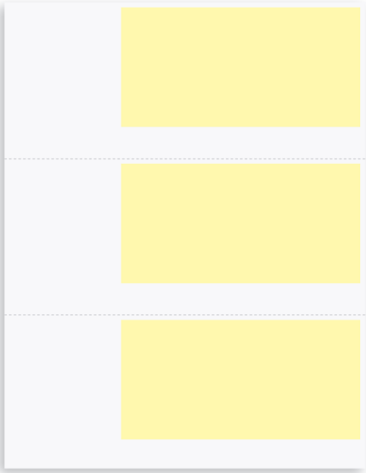
468006 (Foil back)
468009 (8 mil thick foil back)
Size: 1 3/4" x 7/16"
For routing and transit or
On-Us fields (Also, amount
fields with careful positioning)
Actual size shown



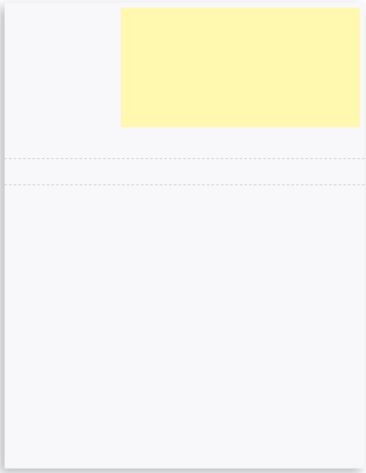
468007 (Foil back)
Size: 2" x 7/16"
For amount field when
positioning is tight with On-Us
field programs (Also, other
fields with careful positioning)
Actual size shown

Color:	White
Parts:	Continuous, packed in dispenser cartons of 1,000 each
Minimum Order:	6,000 per style

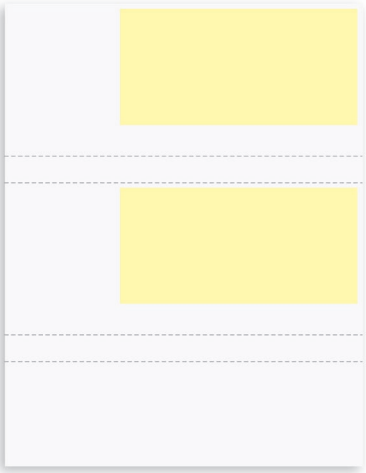
Substitute Check Stock



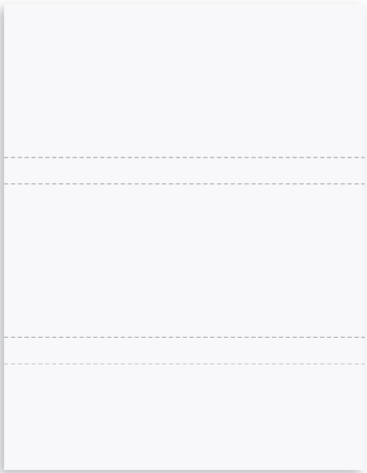
SCS-100
Forward Collection
Sheet Size: 8 1/2" x 11" 3-up
Substitute Check Size: 8 1/2" x 3 2/3"



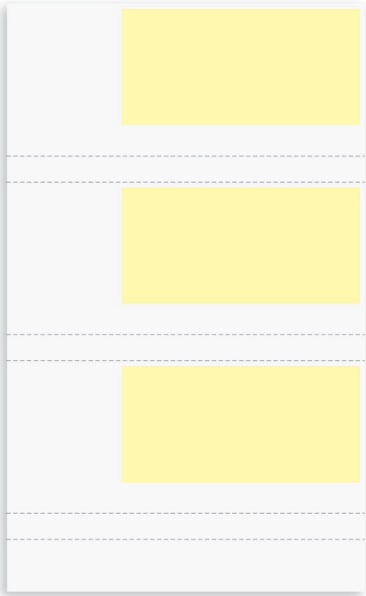
SCS-201
Return Item
Sheet Size: 8 1/2" x 11" 1-up
Substitute Check Size: 8 1/2" x 4 1/4"



SCS-202
Return Item
Sheet Size: 8 1/2" x 11" 2-up
Substitute Check Size: 8 1/2" x 4 1/4"



SCS-202B
Blank Return Item
Sheet Size: 8 1/2" x 11" 2-up
Substitute Check Size: 8 1/2" x 4 1/4"

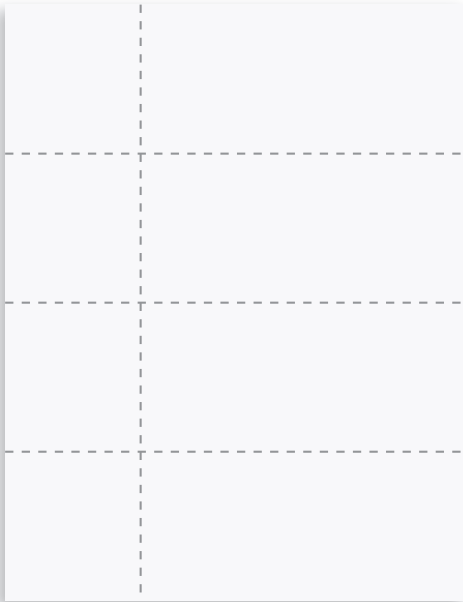


SCS-203
Return Item
Sheet Size: 8 1/2" x 14" 3-up
Substitute Check Size: 8 1/2" x 4 1/4"

**GUARANTEED TO MEET
ANSI X9.9
STANDARDS**

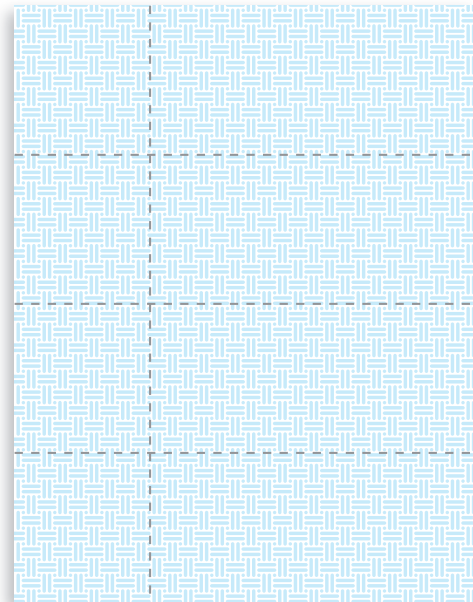
Size:	Shown by Each Document
Color:	White MICR Bond
Parts:	Single Part

Minimum Order:	500
Packaging:	Shrink wrapped in packages of 500; 3,000 per carton



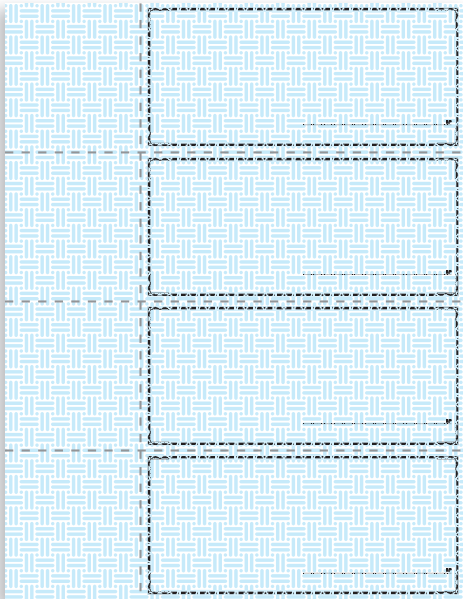
CS-BLANK-WB

Size: 8 1/2" x 11"
Check Sections: 2 3/4" x 6"
White Bond 24# (WB)



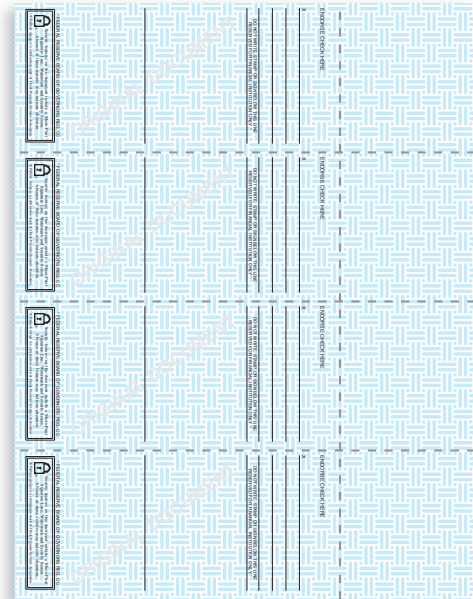
CS-BLANK-BS

Size: 8 1/2" x 11"
Check Sections: 2 3/4" x 6"
Blue Safety 24# (BS)



CS-PP (Preprinted)

Size: 8 1/2" x 11"
Stock: Blue Safety 24#
Check Sections: 2 3/4" x 6"
Black Ink
Standard Endorsement Backer (shown on right)



CS-PP Backer

Perforations and Blue Safety paper shown are exaggerated for visibility.

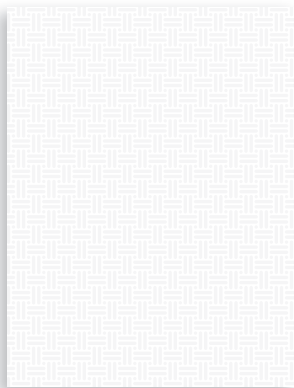
Create Your Own...

You can create a form that works for you. You have the choice of eight perforation positions or no perforation. Add one, two or three hole punches if needed for filing in a binder.

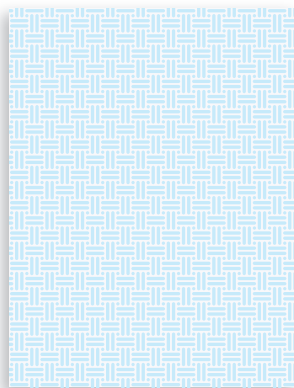
Finish your form with one of the following options:

- White or colored safety paper (blue, green or yellow)
- Burgundy, green, yellow or blue pantograph or phantom
- Black imprint and/or back printing

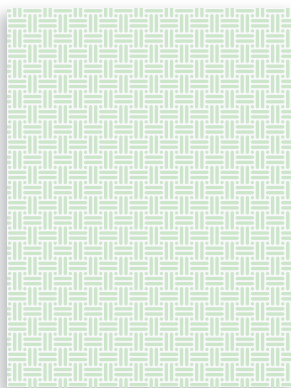
Paper Stock Selections



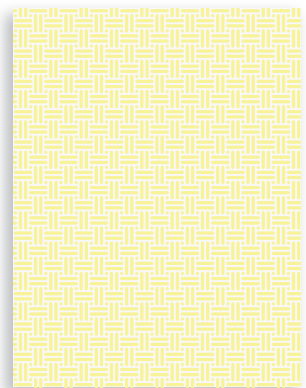
White Safety (WS)



Blue Safety (BS)

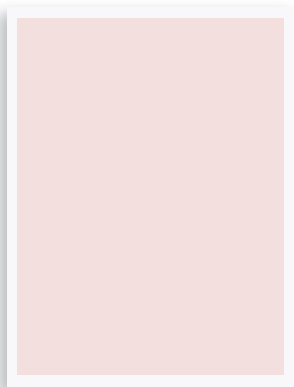


Green Safety (GS)

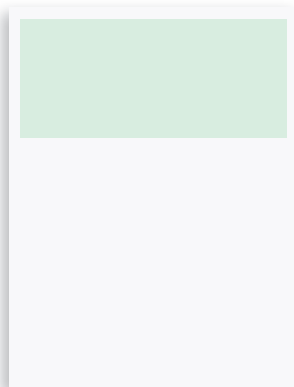


Yellow Safety (YS)

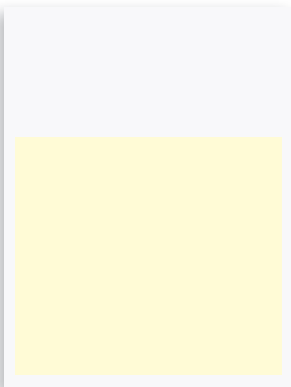
Ink Color Selections



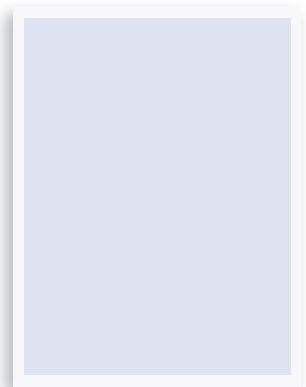
Burgundy PMS 194



Green PMS 347



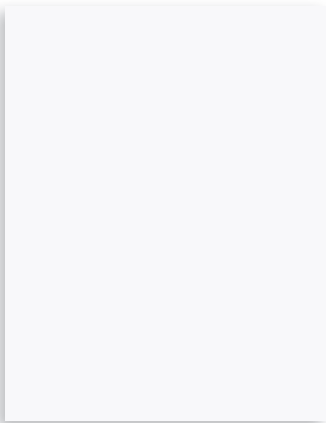
Pantone Yellow



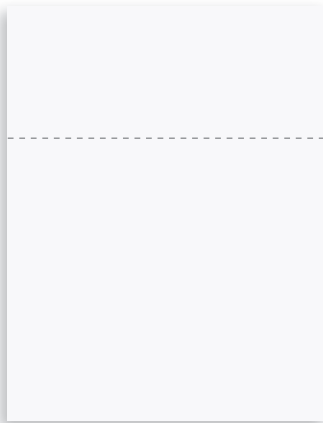
Reflex Blue

Custom Imprints Also Available.

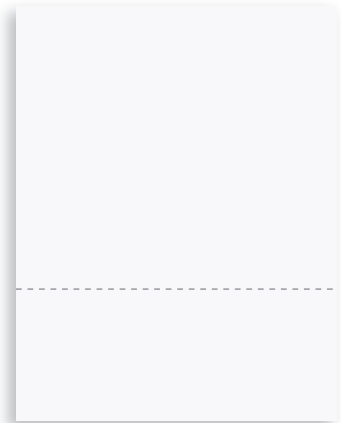
...8 1/2" x 11" Statements/Check Stock



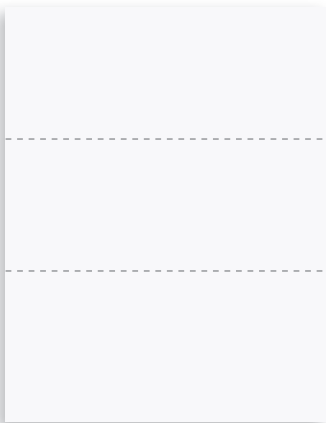
CS-NP
No Perforation



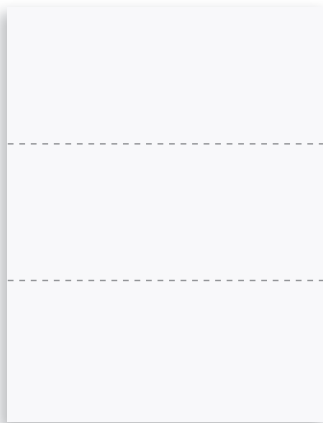
CS-T
Perforation 3 1/2" from top



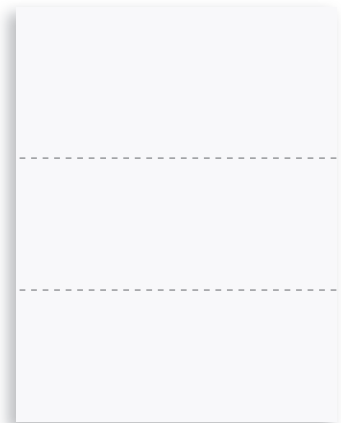
CS-B
Perforation 3 1/2" from bottom



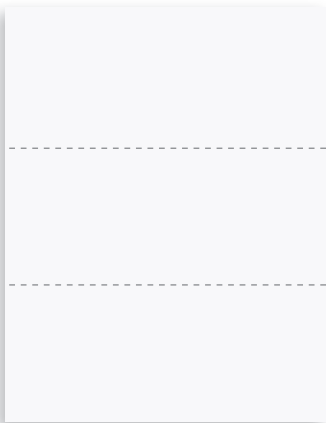
CS-1T
Segment size: 3 1/2" x 3 1/2" x 4"



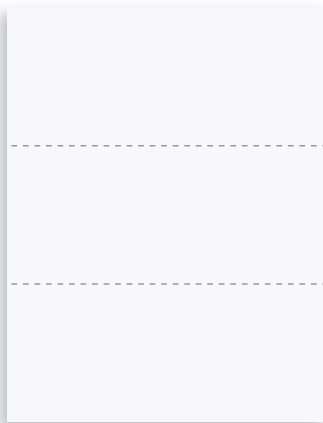
CS-5T
Segment size: 3 5/8" x 3 5/8" x 3 3/4"



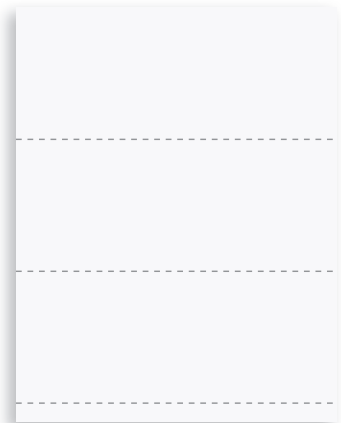
CS-2B
Segment size: 4" x 3 1/2" x 3 1/2"



CS-4B
Segment size: 3 3/4" x 3 5/8" x 3 5/8"



CS-6P
Segment size: 3 2/3" x 3 2/3" x 3 2/3"



CS-3P
Segment size: 3 1/2" x 3 1/2" x 3 1/2" x 1/2"

Perforations shown are exaggerated for visibility.

Miscellaneous Collection Forms

FINANCIAL INSTITUTION
ANYTOWN, USA 54321

DATE:

No. 0000

YOUR DATE
AND/OR NUMBER

DESCRIPTION

DUE

CUSTOMER

SENDER

AMOUNT

OUR
CHARGE

TOTAL

AMOUNT

EXCHANGE

TOTAL

SPECIAL INSTRUCTIONS:

REMITTED ON
RETURNED
UNPAID OR

BY

TOTAL

TOTAL

RECEIVED FROM

NAME & ADDRESS OF PAYER

INCOMING COLLECTION

INCOMING COLLECTION

0000

1 – NUMERICAL

INCOMING COLLECTION

SPECIAL INSTRUCTIONS:

REMITTED ON
RETURNED
UNPAID OR

BY

TOTAL

TOTAL

RECEIVED FROM

NAME & ADDRESS OF PAYER

INCOMING COLLECTION

INCOMING COLLECTION

0000

2 – NOTICE TO CUSTOMER

PLEASE BRING THIS NOTICE TO COLLECTION DEPARTMENT

INCOMING COLLECTION

SPECIAL INSTRUCTIONS:

REMITTED ON
RETURNED
UNPAID OR

BY

TOTAL

TOTAL

RECEIVED FROM

NAME & ADDRESS OF PAYER

INCOMING COLLECTION

INCOMING COLLECTION

0000

3 – ADVICE

INCOMING COLLECTION

SPECIAL INSTRUCTIONS:

REMITTED ON
RETURNED
UNPAID OR

BY

TOTAL

TOTAL

RECEIVED FROM

NAME & ADDRESS OF PAYER

INCOMING COLLECTION

INCOMING COLLECTION

0000

4 – ACKNOWLEDGEMENT

Optional Arabic
Consecutive Numbering.

Internal use forms
used for collecting
money from your
Financial Institution.

MIC-101
Incoming Collection

SEND IN CURRENT
FORMS FOR A
NO-OBLIGATION
PRICE QUOTE

Size:	3 1/2" x 9" (Includes 5/8" Stub)
Colors & Paper:	Original: Pink Bond Duplicate: White Bond Triplicate: Canary Bond Quadruplicate: Green Bond

Parts:	Four-Part Sets (Parts Different) Snap-Out-Carbon
Minimum Order:	500
Normal Order:	1,000

Economy Order:	Multiples of 1,000
Variable Information:	• Financial Institution's Imprint

Miscellaneous Collection Forms

FINANCIAL INSTITUTION
ANYTOWN, USA 54321

DATE: _____

No. 0000

OUTGOING COLLECTION

DESCRIPTION	DUE	AMOUNT
SPECIAL INSTRUCTIONS		
CREDIT ACCOUNT	ISSUE CHECK	CHECK ISSUED
	NO.	OUR CHARGES THEIR CHARGES NET
☐ WIRE TRANSFER PROCEEDS TO _____ WIRE PAYMENT OR NONPAYMENT \$5000.00 OR OVER. IF UNPAID GIVE FULL REASON. DELIVER DOCUMENTS ON PAYMENT ONLY. NO PROTEST UNLESS OTHERWISE INDICATED.		☐ FEDERAL RESERVE BANK OF FOR OUR CREDIT
MAIL TO	DEPOSITOR	

1 - NUMERICAL

Optional Arabic
Consecutive Numbering.

OUTGOING COLLECTION

SPECIAL INSTRUCTIONS	CREDIT ACCOUNT	ISSUE CHECK	CHECK ISSUED	OUR CHARGES THEIR CHARGES NET
☐ WIRE TRANSFER PROCEEDS TO _____ WIRE PAYMENT OR NONPAYMENT \$5000.00 OR OVER. IF UNPAID GIVE FULL REASON. DELIVER DOCUMENTS ON PAYMENT ONLY. NO PROTEST UNLESS OTHERWISE INDICATED.		☐ FEDERAL RESERVE BANK OF FOR OUR CREDIT		
MAIL TO	DEPOSITOR			

2 - LETTER

WE ENCLOSE FOR COLLECTION AND () REMITTANCE OR () CREDIT THE ITEM DESCRIBED ABOVE. RETURN IMMEDIATELY IF UNPAID. UNLESS OTHERWISE INSTRUCTED, EXCEPT WHEN DOCUMENTS ARE ATTACHED, IN WHICH CASE HOLD AND ADVISE STATUS PROMPTLY. DELIVER DOCUMENTS ONLY ON PAYMENT, UNLESS OTHERWISE INSTRUCTED. DO NOT PROTEST UNLESS SO REQUESTED.

OUTGOING COLLECTION

SPECIAL INSTRUCTIONS	CREDIT ACCOUNT	ISSUE CHECK	CHECK ISSUED	OUR CHARGES THEIR CHARGES NET
☐ WIRE TRANSFER PROCEEDS TO _____ WIRE PAYMENT OR NONPAYMENT \$5000.00 OR OVER. IF UNPAID GIVE FULL REASON. DELIVER DOCUMENTS ON PAYMENT ONLY. NO PROTEST UNLESS OTHERWISE INDICATED.		☐ FEDERAL RESERVE BANK OF FOR OUR CREDIT		
MAIL TO	DEPOSITOR			

3 - CUSTOMER RECEIPT

OUTGOING COLLECTION

SPECIAL INSTRUCTIONS	CREDIT ACCOUNT	ISSUE CHECK	CHECK ISSUED	OUR CHARGES THEIR CHARGES NET
☐ WIRE TRANSFER PROCEEDS TO _____ WIRE PAYMENT OR NONPAYMENT \$5000.00 OR OVER. IF UNPAID GIVE FULL REASON. DELIVER DOCUMENTS ON PAYMENT ONLY. NO PROTEST UNLESS OTHERWISE INDICATED.		☐ FEDERAL RESERVE BANK OF FOR OUR CREDIT		
MAIL TO	DEPOSITOR			

4 - ADVICE

Internal use forms
used to collect
money from an
outside source.

MOC-102
Outgoing Collection

Size: 3 1/2" x 9"
(Includes 5/8" Stub)

Colors & Paper: Original:
Green Bond
Duplicate:
Canary Bond
Triplicate:
Blue Bond
Quadruplicate:
Pink Bond

Parts: Four-Part Sets
(Parts Different)
Snap-Out-Carbon

Minimum Order: 500

Normal Order: 1,000

Economy Order: Multiples of 1,000

Variable Information:
• Financial Institution's Imprint

**REORDERING MADE
EASY WITH REORDER
NOTICES INCLUDED
IN EACH SHIPMENT**

Savings and Checking Transaction Records

[illegible]

Savings Transaction Record
contains 11 pages for customers
to record their transactions.

**SAVINGS
TRANSACTION RECORD**

NAME OF FINANCIAL INSTITUTION

Dated From _____ Dated To _____

NAME OF FINANCIAL INSTITUTION

Dated From _____ Dated To _____

STR-914

Savings Transaction Record

[illegible]

Checking Transaction Register contains 30 pages for customers to record their transactions.

TRANSACTION REGISTER

TRANSACTION REGISTER NO.

This register contains a record of deposits and items numbered

From _____ dated _____ To _____ dated _____

Name of Financial Institution

ECONOMICAL PRICES
FOR THE QUANTITIES
YOU NEED

Size: 3" x 6"

Color: White Bond

Cover: 80# Bond

Pages: 60# Bond

Minimum Order: 1-25

Normal 26-99
Order:

Economy 100+
Order:

Miscellaneous Informational Forms

Name(s) of Account		Change of Address	
		Date	Received By
New Street Address		Type of Account	Account Number
City State Zip		Checking	
Old Phone Number New Phone Number		Checking	
Home Business		Savings	
Old Street Address		Savings	
City State Zip		Certificate of Deposit	
Reason for Change		Loan	
Signature(s)		Loan	
		Guarantee Check Card	
		Safe Deposit Box	
		Christmas Club	
		Other	
		Other	
		Other	
		Other	

Notifies departments of address changes and captures detailed information on the accounts affected by that change.

MCA-505

Change of Address (Non-Imprinted Stock Item)

Size: 3 1/10" x 7"

Padded in 100's on left

Color: White

Minimum Order: 500

REQUEST FOR:		REQUEST FOR OFFICIAL CHECK	
☐ CASHIER'S CHECK ☐ MONEY ORDER ☐ DRAFT ON _____ DATE _____ ☐ CERTIFICATE OF DEPOSIT		ACCOUNT NO. _____	
PURCHASED BY _____		ADDRESS _____	
PAYABLE TO (Please Print)		CHECK NUMBER	AMOUNT
PURCHASED WITH:		FEE OR EXCHANGE	
☐ CASH \$ _____ ☐ ON/US CHECK \$ _____ ☐ FOREIGN CHECK \$ _____		☐ OTHER (explain) _____ TOTAL	

Quickly organizes and tracks information about Official Check purchases.

MRO-503

Request for Official Check (Non-Imprinted Stock Item)

Size: 3 1/10" x 6 7/8"

Padded in 100's on left

Color: Blue

Minimum Order: 500

Size: Shown by each Form

Color: Shown by each Form

Parts: Single-Part Forms

Paper: Bond

Minimum Order: Shown by each Form

Normal Order: 1,000

Economy Order: Multiples of 1,000

ASK YOUR CSR FOR HELP IN DESIGNING NEW FORMS

Miscellaneous Teller Items

CURRENCY AND COIN FOR			
DATE _____			
NO. OF BILLS	DENOMINATIONS	AMOUNT	
	HUNDREDS		
	FIFTIES		
	TWENTIES		
	TENS		
	FIVES		
	TWOS		
	ONES		
DOLLAR COINS			
	HALVES		
	QUARTERS		
	DIMES		
	NICKELS		
	PENNIES		
TOTAL			
TELLER _____			

Organizes information quickly and concisely.

Concisely and confidentially informs customers of their account balances.

GLAD TO HELP	
Our Records Show Your BALANCE TO BE	
\$ _____	Date _____
However, you may have issued some checks which have not been presented.	

Currency & Coin Record (Non-Imprinted Stock Item)

MCC-502

Size: 3 7/10" x 5 1/2"

Color & Paper: White Bond

Padded in 100's on top

Also available in a parts same carbonless, White (Part 1) & Canary (Part 2), no stub duplicate as style **MCC-502D**

MAB-501

Account Balance Slip (Non-Imprinted Stock Item)

Size: 2 1/2" x 3 3/4"

Padded in 100's on top

Color: White

Minimum Order: 1,000

TELLER'S CASH SHEET				Cash Count, Close of Business _____				
COIN		CURRENCY		RECAPITULATION				
WRAPPED	Dollars		Large	End Cash		Beg. Cash		
	Halves		20's	Cash-Out		Cash-In		
	Quarters		10's					
	Dimes		5's					
	Nickels		2's	Short		Over		
	Pennies		1's	Total		Total		
	Mutilated		Mutilated					
	Total		BAIT					
	Vault		Foreign					
	LOOSE	Dollars		Large				
Halves			20's					
Quarters			10's					
Dimes			5's					
Nickels			2's					
Pennies			1's					
Mutilated			Mutilated					
Total			Total					
Teller _____				1. Cash Reconciled ()				
				2. Cash verified by ()				
				3. Cash-In Tickets Listed ()				
				4. Cash-In and Cash-Out Transactions rechecked ()				
				5. Deposit Tickets checked ()				
				I certify that the items listed above have been rechecked as indicated and that my difference is:				
				Over _____				
				Short _____				
				Signed _____				
				Teller				

Conveniently stores paper work and lists steps necessary to verify balance.

MTSE-506

Teller's Daily Balancing Envelope (#10 Envelope)

(Non-Imprinted Stock Item)

Size: 4 1/8" x 9 1/2"

SEND IN CURRENT
FORMS FOR A
NO-OBLIGATION
PRICE QUOTE

Size: Shown by each Form

Colors: Shown by each Form

Parts: Shown by each Form

Paper: MICR Bond (All Parts)

Minimum Order: 500 (MCC-502D, MTSE-506)

1,000 (MCC-502, MAB-501)

Normal Order: 1,000

Secure Deposit Bags

Instructions on how to use the SecurePouch™ deposit bag are provided on each bag.

DB-912

Size: 9" x 12"
 Packaging: Strapped in 100's with 1,000 per carton
 Film Weight: 2.25 mil.
 Color: Clear film with printing on face only, clear back with deposit pouch
 Minimum Order: 100
 Normal Order: Multiples of 100
 Economy Order: 1,000

All bags have detachable receipts.

DB-1519

Size: 15" x 19"
 Packaging: Strapped in 50's with 500 per carton
 Film Weight: 3.25 mil.
 Color: Gray opaque with maroon and white ink on front only
 Minimum Order: 50
 Normal Order: Multiples of 100
 Economy Order: 1,000

FEATURES CONTAINED IN ALL SecurePouch™ DEPOSIT BAGS:

- Closure has total resistance to all temperature-controlling agents.
- Closure's serrated edges inhibit tampering.
- Bottom Edges are folded, not sealed.
- Sides are closed with pouch seals.
- Bags are recyclable.
- Bags and receipts are sequentially numbered. Serial numbers prevent bags from being switched and help keep an internal record of each SecurePouch™ deposit bag.

